The Community Service Leadership Project

"Leadership is not just about you, it's about giving back to others. We hope that our students will leave here recognizing that the world is not just about for-profit business or about becoming a CEO as quickly as you can, but about being a contributing member of a community." Chris Riordan, Director, Institute for Leadership Advancement, Terry College

Purpose/Motivation for Project: The purpose of the community service team project is to experience first hand the leadership concepts of "contributing to the community and giving back to others", to integrate what you are learning in class, and to learn more about your own and others leadership skills.

Outcomes for Project Assignment:
- To develop and implement a meaningful project in collaboration with the leadership of a community service individual/ organization.
- To learn about effective teambuilding and collaborative work.

Community Service Project Scope and Process
Early in the trimester, your team will identify/target a nonprofit service need in the community. This can be volunteering at the local food bank or homeless shelter, giving your time at the Butte Humane Society or making care packages for kids at St. Jude's Hospital; raising money for a nonprofit organization or performing acts of kindness to a certain group of people. Your end goal is not only to serve others, but also to educate others about your service- educate them about the necessity of your service, and the experiences you gained while planning and performing your service.

Identifying Your Community Agency (these are just ideas):

Boys and Girls Club	SPCA Animal Shelter	Karing 4 Kittens
Rotary Club	Kirshner Foundation	local churches
Feather River Hospital	local retirement homes	Youth 4 Change
Jesus Center	The Arc Thift Store	4H
Computers for Classrooms	Green Bags	The Salvation Army
Elks Lodge	Cinderella's Closet	Princess Project
Fire Safety Council	St. Thomas More	

Assignments, Instructions and Due Dates

1. Community Project Proposal   Due: Fri., Aug 29, 2014
     Complete the Project Proposal Google Doc. Permission slips due by the end of next week.
Project Approvals: I will review your proposals and provide feedback for suggested changes if needed. Once I approve your proposal, you are free to proceed. Both the team and the community contact (if there is one) or parents need to "sign off" on the project agreement.

2. Team Project Executive Summary   **Due: Oct. 10, 2014**
Each team will write a 2 page double-spaced summary (1 per team). Follow this outline to create your summary.

        - A paragraph briefly describing the need for your community service project. Provide background information that is necessary (I.e. If you're writing about a Homeless Shelter at which you served, provide some statistics about homeless in the county or state).

        -A paragraph describing the planning and execution process. Who helped with what? When and how did you complete your service? What materials or outside factors were needed?

        -A reflective paragraph that describes the strengths and challenges in the project. This includes discussing conflicts or unexpected changes that may have arose in the process.

        -A paragraph on 1-3 lessons learned during this project. Give evidence to support thoughts. This can be on conflict resolution, communication with peers, gratefulness, etc.

3. Team Presentation: Community Service Open House **Due: Oct. 24, 2014**
Each group member will be expected to attend Community Service Open House.
All team members are to be involved in the delivery of the presentation in some way. This means each member needs to speak. All members need to speak for an equal amount of time. Be creative in your delivery. Audio-visuals are encouraged and can be used in any form: flipcharts, posters, handouts, video, digital pictures etc. PowerPoint slides are *not* required, but are very useful and effective. Please invite your organizational contact to come to our class the day that you present. It is understood if they cannot make it, but it would be nice to invite them. You will be graded on your presentation and the group's involvement with the presentation.

<u>**Presentation Categories/Questions:**</u> You will need to address the following questions in your presentation. Remember to organize your presentation in the most logical way.
- **Service Background:** What service did you choose and why? Who/ what did you serve? Provide some statistics about the individuals/group you served in the county, state, country, etc.
- **Project Planning: Outcomes, Evidence and Motivation:** What were your project outcomes? What did you want to accomplish by the end of this project? What did you see, hear and feel to know that you were done? What did this project do for the individual/organization? Do for the community? Do for your team? Do for yourself? Will you serve this individual/organization in the future?
-Project Execution, Results: How did you execute/implement your project? When you implemented your project, what evidence did you have that your team delivered the results/outcomes the organization wanted? What were some challenges? What were your strengths? What would you do the same or differently if you did this project again?
-Lessons Learned: What were three most important lessons your team
learned about leadership from this project experience?

Team Project Summary Grading Rubric

Category	Outstanding	Satisfactory	Developing	Unsatisfactorily
Rationale for project	-Clearly identifies organization, org. mission, and desired outcomes	-Mostly identifies organization, org. mission, and desired outcomes. More details could be effective.	-Somewhat identifies organization, org. mission, and desired outcomes. More thought and details needed.	-Missing one of these key components.
Action Plan and Evidence	-Clearly states plan, contact info., materials needed, and provides support as to how the project was successful.	-States some but not all of the following: the plan, contact info., and provides some support to show project.	-States some but not all of the following: the plan, the contact info., and provides minimal support. More thought needed.	-Missing one of these key components.
Reflection	-Clearly and thoughtfully addresses conflicts, strengths, and challenges of project.	-Mostly addresses conflicts, strengths, and challenges of projects. Could elaborate in one area.	-Somewhat addresses conflicts, strengths, and challenges. More elaboration needed.	-Reflection is vague and sparse. Completion of the project is questionable.
Formatting	-Paper is 3 complete pages w/ 1-2 grammar and spelling errors. -Follows MLA formatting	-Paper may not meet 3 pages but is close. -Paper has several grammar and spelling errors.	-Paper may not meet 3 pages. - Paper has more than a handful of spelling and grammar errors. -Formatting is incorrect.	-Multiple errors in spelling and grammar. -Paper does not meet 3 pages.

Achieve Charter Community Service

For my community service project my group members and I are planning to
_____.
Below is the contact information of the individual/organization we plan to serve.

Name: _____

Organization (if applicable): _____

Phone Number: _____

Date/Time of service: _____

Student Signatures:

_____   _____
_____   _____
_____   _____

Individual/Organization Signatures:

_____   _____

Parent Signatures:

_____   _____
_____   _____
_____   _____

Teacher Approval is given after reviewing the Project Proposal, and all permission slips and this form are signed and turned in.

Teacher Signature: _____